

Harmony Riders Association  
PO Box 527  
104 Shetler Road  
Parish, NY 13131

## **Active Working Member Defined**

3/21/14

### **Permanent Member in Good Standing:**

A permanent member who is current on payment of dues (Life Members are exempt from dues) and is not on disciplinary probation by the Board of Directors.

### **Active Working Member:**

A permanent member who has shown commitment to the club by meeting a minimum of requirements through participation in; attending club meetings, being active on committees, worksessions, special events, and fundraisers as described below.

### **Requirement:**

Satisfying a minimum of three (3) areas below is required to qualify as an Active Working Member.

#### **1. Club Meetings:**

Attend a minimum of five (5) of the eleven (11) regular monthly club meetings. Attendance is tracked by signing the attendance book at each meeting.

#### **2. Committees:**

Actively participate in the committee you have joined by attending committee meetings and participating in committee duties as needed. Attendance and participation is tracked by the Chairperson of each committee, who will determine if member has satisfied the requirement.

#### **3. Worksessions:**

Attend and participate in club worksessions. Attendance is tracked using the worksession attendance form. A minimum of three (3) units of work (as defined below) is required to qualify.

Working to clean / maintain your own Member Area does not count toward participation at a worksession.

#### **4. Special Events:**

Special Events are any Harmony sponsored event held at the club grounds such as; horse shows, trail rides, fun shows, and fundraisers.

Attend the special event and assist in the running of the event through duties such a ring crew, secretary stand, kitchen, set up, clean up, etc. Attendance and participation will be tracked on forms in the kitchen and secretary stand. A minimum of three (3) units of work (as defined below) is required to qualify.

**5. Grounds Maintenance:**

(Maintenance of grounds not during a worksession or special event)

Any member doing off event grounds maintenance or projects such as; mowing, weed wacking, ring maintenance, trail maintenance, building maintenance, etc., will need to log their time and detail of work done on the logs provided in the kitchen and secretary stand. This work will need to be verified, and it is the responsibility of the member to seek this verification from any Officer or BOD member. A minimum of three (3) units of work (as defined below) is required to qualify.

**Work:**

**2 hours = 1 unit of work**

**3 units of work are required in an area to qualify** (Special Event, Worksessions, and Grounds Maintenance)

**Final determination of a member's qualification, if questioned, will be determined at the discretion of the Board of Directors.**